

**GAMSP-GASSP**  
**ASSISTANT PRINCIPAL OF THE YEAR**  
Application Form for the 2008-2009 School Year

**Name** \_\_\_\_\_  
Title(Dr./Ms./Mr.) First M.I. Last

**Full Name of School** \_\_\_\_\_

**School Address** \_\_\_\_\_  
Street City Zip

**School Phone** (\_\_\_\_) \_\_\_\_\_ **School Fax** (\_\_\_\_) \_\_\_\_\_

**E-Mail Address** \_\_\_\_\_

Enrollment of School \_\_\_\_\_ Grades \_\_\_\_\_  
Membership: \_\_\_\_\_GAMSP \_\_\_\_\_GASSP \_\_\_\_\_NASSP  
(Please Check Appropriate Boxes)  
(Applicants MUST be a member of GAMSP or GASSP AND NASSP)

Please respond to the following three questions. You must confine each answer to no more than one page (225-250 words per question). Font should be no smaller than 11 points.

1. Collaborative Learning: Using the selection criteria\*, describe in detail how you have demonstrated success in at least three of the areas provided.
2. Curriculum, Instruction, and Assessment: Using the selection criteria\*, describe in detail how you have demonstrated success in at least three of the areas provided.
3. Personalization: Using the selection criteria\*, describe in detail how you have demonstrated success in at least three of the areas provided.

\* The Selection Criteria can be found on the next page

· Please attach a copy of your resume.

Completed application packages will contain:

a) applicant's resume and b) answers to the above three questions.

**Entry Deadline: October 3, 2008**

Mail or Fax Completed Application Packages To:

Melton Callahan, GASSP  
5634 Atlanta Hwy., Suite 300  
Flowery Branch, Ga. 30542  
Fax Number: 770-967-2021

# **Assistant Principal of the Year**

## **Selection Criteria for the 2008-2009 School Year**

### **General Information**

- Applicant must be a current member of GAMSP or GASSP and NASSP.
- One Middle School and one High School Assistant Principal of the Year will be selected.
- One Overall Winner who will represent Georgia for the NASSP National Assistant Principal of the Year will be selected.

### **Collaborative Leadership**

- Involve teachers, staff members, parents, and the community in achieving the goals of the school
- Provide direction or focus to achieve the school's goals as a member of the school's leadership team
- Model continuous professional growth
- Teaches, coaches, and assists others in professional development that focuses on students learning
- Balances management tasks with instructional leadership tasks
- Utilizes effective problem-solving technique

### **Curriculum, Instruction, and Assessment**

- Improve teaching and learning by implementing programs and improvement efforts
- Observes, supervises, and evaluates teachers and instructional programs to maximize the learning opportunities for every student
- Demonstrates knowledge of learning, teaching, research, and programs that maximize student performance
- Facilitates in developing and maintaining co curricular programs that complement the curriculum while fostering students' academic success

### **Personalization**

- Assists in establishing and maintaining a positive school climate that reflects high student and staff morale
- Interacts professionally and tactfully with others
- Assists in creating structures that enable teachers to develop an appreciation for each students' abilities
- Acknowledges achievement or accomplishments of other students and teachers
- Communicates effectively orally and in writing
- Models values, beliefs, and attitudes that inspire others to higher levels of performance
- Assists in developing and maintaining dialogue with representatives of diverse community groups