The NASSP/GASSP Assistant Principal of the Year program annually recognizes outstanding school leaders who have succeeded in providing high-quality learning opportunities for students. These Assistant Principals are acknowledged by their peers for the exemplary contributions they have made to the profession.

The program honors school assistant principals who have demonstrated excellence in the areas addressed by the listed selection criteria below.

**Eligibility**

- This program is designed to recognize the outstanding leadership of active, front-line assistant principals.

- NASSP/GASSP must be notified immediately of any change in assistant principal status. Failure to notify NASSP/GASSP could jeopardize a candidate’s eligibility for the national award.

- Any assistant principal or private middle level or high school from the 50 states is eligible to be an assistant principal of the year candidate. Middle level and high schools are defined as those containing some portion of grades 6 through 12.

- Applicants must have served as an assistant principal at one or more middle level or high schools for three or more consecutive school years.

- Each candidate must be an assistant principal at a middle level or high school and a member of GASSP for at least the last two years.

- Previous state winner(s) are ineligible to reapply for the award.
Selection Criteria

Personal Excellence
• Models continuous professional growth
• Interacts with others professionally and tactfully
• Communicates effectively in speaking and writing
• Models values, beliefs, and attitudes that encourage others to higher levels of performance
• Demonstrates commitment to NASSP/GASSP and its programs through continuous membership and participation in the following:
  ○ National Association of Secondary School Principals (NASSP) through national and state affiliate involvement (i.e., conference presentations, etc.)
  ○ National Honor Society (NHS), National Junior Honor Society (NJHS), and/or National Elementary Honor Society (NEHS) chapter(s) that actively supports achievement and works to improve the academic culture in the school
  ○ National Association of Student Councils (NASC) affiliation with active community and school involvement projects.

Collaborative Leadership
• Involves teachers, staff members, parents, students, and the community in creating and fostering a shared vision for the school
• Leads collaboratively to promote ownership among staff, students, parents, and community members for school efforts and outcomes
• Creates a culture of collaboration in which staff members work together as a professional learning community to promote student learning.
• Teaches, coaches, and supports the development of potential and current school leaders
• Utilizes available technology tools for school management, operation, instruction, and assessment, fostering collaboration and communication to effectively address issues in the school community and meet the unique learning needs of each student.

Curriculum, Instruction, and Assessment
• Improves teaching, learning, and assessment by implementing practices, programs, and improvement efforts on the basis of multiple sources of data
• Leads efforts in curriculum alignment and identification of essential learning at each level
• Observes, supervises, and evaluates teachers and instructional programs to maximize the learning opportunities for every teacher and for each student
• Demonstrates knowledge of learning, teaching, assessment practices, research, and programs that maximize student performance
• Facilitates in developing and maintaining cocurricular programs that complement the curriculum while fostering students’ academic and social success
• Ensures that each student has the best possible opportunity of realizing success by providing a personalized plan that evaluates individual learner needs in relation to learning time, setting, methods, and course sequence
• Provides enrichment and support for both students and teachers in meeting high standards.

Personalization
• Establishes and maintains a school environment that reflects high expectations for students and staff
• Creates a school climate that is warm, inviting, safe, and secure
• Organizes the school so that all social, economic, and racial/ethnic groups have equal access to all school programs and provides the support needed for student success
• Creates structures that promote positive relationships between adults and students and ensures that each student is well-known by at least one staff member
• Acknowledges the accomplishments of students, teachers, and school community members.
Application Deadline

October 1, 2021

Email your application to alan.long@gassp.org

PDF file or Word

Move to the next page.
NASSP/GASSP Assistant National Principal of the Year
Award Application

About You

Name: ____________________________________________

Title First Last

Total number of years as assistant principal in current school: _____

Total number of years as an assistant principal: _____

Total number of years as a school administrator (including assistant/vice principal, central office, etc.): NASSP membership #

(omit beginning zeros): OPTIONAL ________________________

Total number of years as an NASSP and GASSP member: __________________________

Your Contact Information

Home address: ____________________________________________

Home address 2: ____________________________________________

City: ___________________________ State: _______ Zip: _______

Home phone: ___________________________ Cell phone: ___________________________

About Your School

School Information:

Select one: Middle Level High School

School name: ____________________________________________

Address: ____________________________________________

Address 2: ____________________________________________

City: ___________________________ State: _______ Zip: _______

School phone: ___________________________ School website: ___________________________

Select and note the total number of years your current school has had a chapter/affiliation with each of the following:

National Elementary Honor Society ______

National Junior Honor Society ______

National Honor Society ______

National Association of Student Councils ______
School Social Media Presence: (List links for any that apply.)

Facebook: ___________________________  Twitter @ ___________________________

YouTube: ___________________________  SchoolTube Channel: ____________________

Other: ______________________________________________________________________

Professional Social Media Presence: (List links for any that apply.)

Facebook: ___________________________  Twitter @ ___________________________

LinkedIn: ___________________________  Blog: _________________________________

Other: ______________________________________________________________________

About Your District

School District Information:

School district name: ___________________________

Superintendent name: ___________________________

Superintendent e-mail: ___________________________

Principal: ___________________________

Principal e-mail: ___________________________

School district address: ___________________________

School district address: ___________________________

City: ___________________________  State: __________  Zip: __________________________

School district phone: ___________________________  School district website: __________________________

School Profile

School Demographics: Grades:

Number of school administrators: ___________  Total student enrollment: ___________

Number of all other staff: ___________  Number of teachers: ___________

My school is (check one): ___________________________

Urban  Suburban  Rural

_______ % of students in school classified as special education students

_______ % of students in school classified as ELL or limited-English proficiency students

_______ % Students on free/reduced-price lunches

_______ % School attendance

_______ % Graduation/promotion rate
School Profile (continued)

Approximate gender composition in your school

% Males
% Females

Approximate racial and ethnic composition of the students in your school

Race: Ethnicity:
% American Indian or Alaska Native % Hispanic or Latino
% Asian % Not Hispanic or Latino
% Black or African American % Native Hawaiian or Other Pacific Islander
% White % Other

Complete the table utilizing state assessment data. Please report data by applicable school subgroups.

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<thead>
<tr>
<th></th>
<th>% Proficient + Advanced</th>
<th>% Proficient + Advanced</th>
<th>% Proficient + Advanced</th>
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<tbody>
<tr>
<td>Reading/ELA</td>
<td>SY 2016–17</td>
<td>SY 2017–18</td>
<td>SY 2018–19</td>
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<tr>
<td>List major ethnic or racial subgroups:</td>
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</table>

Students by gender:
- Male
- Female

Students with disabilities

ELL/Limited English proficiency

Economically disadvantaged


List major ethnic or racial subgroups:

Students by gender:
- Male
- Female

Students with disabilities

ELL/Limited English proficiency

Economically disadvantaged
Professional Growth

Please check the following state affiliate offerings in which you have participated in the last three years:

- State conference
- Advocacy efforts
- Professional development
- Others: ____________________________________________________________

Please check the following NASSP offerings in which you have participated in the last three years:

- NASSP/GASSP conference
- Advocacy efforts
- Professional development
- Others: ____________________________________________________________

For each of the following, please list a maximum of five examples most pertinent and relevant to your professional growth.

<table>
<thead>
<tr>
<th>Institution</th>
<th>Degree</th>
<th>Date earned</th>
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<td>(list the highest degree earned)</td>
<td>(without abbreviations)</td>
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Memberships and offices held in professional organizations (include state and national association years)

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<thead>
<tr>
<th>Memberships and offices held</th>
<th>Start date</th>
<th>End date</th>
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<th>Memberships, offices, and activities in the community</th>
<th>Start date</th>
<th>End date</th>
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<th>Awards and honors</th>
<th>Date earned</th>
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<th>Publications and presentations</th>
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<th>Other services to the profession</th>
<th>Start date</th>
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Professional Practice

Reflect on your leadership practices at school. Use multiple categories from the Selection Criteria and share examples of how you have used your skills to accomplish each of the following (maximum length 400 words for each response).

1. How have you shaped your school’s culture to foster well-being and safety, so students and adults learn and interact productively?

2. How have you promoted equity so that each person is known and valued, and receives the individualized, high-quality education to succeed?

3. How have you embedded the needs of each student as a guiding value to inform organizational decision-making?

4. How are you leading learning in your school so that each learner, student and adult, will succeed in a globally competitive society?

5. How have you empowered students and adults in your school community to assume leadership roles to promote each person’s learning and well-being?

6. How have you fostered innovation and creativity as part of the learning process?

Acknowledgment of Terms

I have read and understand the rules outlined in this application and certify that the essay responses submitted are my own work. I agree to abide by these rules and I grant NASSP the authority, after adequate notification, to publish in part or whole any information contained in this application and to use my name and likeness for publicity and other promotional purposes related to the program.

Signature				Date

Principal Signature		Date